# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**AUGUST 19, 2013, 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

**PAGE 1 of 4 HENDRUM, MN**

**PRESENT:** M. Alm, C. Johannsen, and M. Smart. Also present: J. Johnson, Maintenance Supervisor; and N. Kjersten, Clerk-Treasurer; Stashenko Hempeck, resident. Absent: K. Kjersten, and S. Tommerdahl.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:34 P.M.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**CITIZENS’ FORUM:** Stashenko Hempeck asked council for permission to cut down dead trees on the flood buyout property that he rents from the City. Hempeck also asked permission to plant trees and place wood duck boxes on the rental property.

**CONSENT AGENDA: MOTION:** M. Smart moved, seconded by M. Alm, to approve the Minutes from the regularly scheduled council meeting on July 8, 2013 and the minutes from the special council meeting on July 30, 2013.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

**APPROVAL OF AGENDA: MOTION:** M. Alm moved, seconded by M. Smart, to approve the Agenda with the following additions: under Maintenance: 2. Graveling Update, 3. Professional Building Fence; under Old Business: E. Community Cleanup Night; under New Business: C. Shorey Public Hearing, D. Tree Rings, E. Stash Hempeck request.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**CLERK-TREASURER’S REPORT:** ***Monthly Financial Report and Claims:*** N. Kjersten presented the monthly financial report and claims in the amount of $5,839.49.

**MOTION:** M. Smart moved, seconded by M. Alm, to approve the financial report and pay the claims in the amount of $5,839.49.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

***Six-Month Report:*** The six-month report was handed out for council to review.

**LEVEE IMPROVEMENT PROJECT:** Mayor Johannsen stated that Houston Engineering is going to replace the no motorized vehicle sign that got broke off when Zavoral mowed the levee project.

# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**AUGUST 19, 2013, 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

**PAGE 2 of 4 HENDRUM, MN**

**ENGINEER’S REPORT:** No report.

**MAYOR’S REPORT:** Mayor Johannsen stated that the City Office hours are Monday through Thursday 9:00 AM to 5:00 PM. The clerk has permission to work in the office with a closed door on Fridays, as needed to keep up with the workload. Residents need to be bringing City business, such as bills, to the office during normal business hours and not to the homes of city employees. Discussion took place on how the council does not authorize the clerk to accept bills at home.

**MAINTENANCE REPORT:** ***Tractor:*** Discussion took place on a program that John Deere has available. The program is that the City could lease a tractor for a six-month term for $1 per hour up to 250 hours, anything over 250 hours is billed at $30 per hour. The lease includes major repair and parts and labor.

***Graveling Update:*** J. Johnson stated that Lunde Sand & Gravel would be bringing gravel in within a week and then the graveling could be completed.

***Professional Building Fence:*** J. Johnson stated that the professional building fence would be taken out in the beginning of September. Discussion took place on the procedure for putting in the new fence.

**FIRE DEPARTMENT:** ***Turnout Gear:*** M. Smart stated that the Fire Department needs to purchase one set of turnout gear, which would be paid for with fundraising money.

**MOTION:** C. Johannsen moved, seconded by M. Alm to authorize the Fire Department to purchase one set of turnout gear with the money brought in from fundraising.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

**POLICE DEPARTMENT:** ***Tahoe:*** Discussion took place on the cost of used Tahoes versus the cost of new Exhibitions and Explorers on State Bid and how the cost of the new Exhibitions and Explorers are similar in price to the used Tahoes.

**PARK UPDATE:** C. Johannsen stated that two new picnic tables had been purchased for the Hendrum Community Park.

**OLD BUSINESS:** ***Zoning Ordinance/Outdoor Sales Lots:***No action taken – on agenda as a reminder.

***Nuisance Ordinance:***No action taken – on agenda as a reminder.

***Nuisance Violations:*** Discussion took place on nuisance violations. Letters will be sent to those in violation of the City Ordinances.

# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**AUGUST 19, 2013 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

**PAGE 3 of 4 HENDRUM, MN**

***Open Bids for Storm Damage to City Property:*** Bids were received from Matt Nelson Construction; Ron Ohren; and 4 Corner’s Construction for shingling to the Park Concession Stand; the Park Shelter; the Fire Hall; the Professional Building; and the Hendrum Shop. The bids were reviewed and discussion took place.

**MOTION:** M. Smart moved, seconded by M. Alm to accept Ron Ohren’s bid for steel on the Park Concession Stand and the Park Shelter.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

**MOTION:** M. Smart moved, seconded by M. Alm to accept Matt Nelson Construction’s bid on the Hendrum Shop.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

**MOTION:** M. Alm moved, seconded by M. Smart to accept Ron Ohren’s bid on the Professional Building.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

**MOTION:** M. Smart moved, seconded by M. Alm to accept Ron Ohren’s bid on the Fire Hall.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

***Community Cleanup Night:*** Mayor Johannsen stated that Community Cleanup Night would continue on September 4 so that landscaping could be done on the corner of Highway 75 and Main Street West. Discussion took place on what was needed to complete the project.

**NEW BUSINESS: *Mowing Evergreen Addition:*** Mayor Johannsen stated that Steven Skeen had inquired on how much it would cost for the City to mow the Evergreen Addition. Discussion took place on an amount of $100 per month for the City to mow the Evergreen Addition.

***Budget Work Session & Shorey Public Hearing:*** The Public Hearing to hear concerns on a variance for the placement of a fence on the Troy Shorey and Cody Fettig property would be rescheduled for Wednesday, August 28, 2013 at 7:00 PM with the budget work session following at 7:30 PM.

# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**AUGUST 19, 2013 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

**PAGE 4 of 4 HENDRUM, MN**

***Tree Rings:*** Discussion took place on purchasing tree rings for the trees that have been planted in the Wild Rice Addition. Mayor Johannsen stated that the tree rings were on sale and would cost approximately $264.81 plus tax. Discussion continued on how the tree rings would help conserve moisture, prevent weed growth, and also protect the trees when mowing.

**MOTION:** M. Alm moved, seconded by M. Smart to purchase tree rings for the trees that have been planted in the Wild Rice Addition.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

***Stash Hempeck Request:*** **MOTION:** M. Smart moved, seconded by M. Alm to allow Stash Hempeck to cut down dead trees, plant trees, and place wood duck boxes on the flood buyout property that he rents from the City.

Ayes: Alm, Johannsen, and Smart. Nays: None

Absent: Kjersten, and Tommerdahl.

*MOTION DECLARED PASSED*

**Other Business:** None.

**ANNOUNCEMENTS:**

September 2, 2013 – Labor Day (All City Departments Closed)

September 9, 2013 – Regularly Scheduled City Council Meeting

Having no further business, M. Alm moved; seconded by M. Smart to adjourn. Motion carried; the meeting adjourned at 9:45 P.M. The above minutes are unofficial until approved at the next regularly scheduled council meeting on September 9, 2013.

Respectfully Submitted,

Nicole R. Kjersten

City Clerk-Treasurer