# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**JUNE 10, 2013, 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

**PAGE 1 of 4 HENDRUM, MN**

**PRESENT:** M. Alm, C. Johannsen, K. Kjersten, M. Smart, and S. Tommerdahl. Also present: J. Johnson, Maintenance Supervisor; N. Kjersten, Clerk-Treasurer; Audrey Swenson, Hoffman, Dale, & Swenson, PLLC; Garry Johanson, Norman County Environmental Services; John Satrom, and Shawn Berron, Northwestern Bank; Stash Hempeck, resident; and David Drown, David Drown and Associates (via phone – 8:25 PM). Absent: None.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:30 P.M.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**CITIZENS’ FORUM: Stash Hempeck:** Stash Hempeck addressed the council in regards to the potholes between his house and the school. Discussion took place on blading and adding gravel as needed to rectify the problem.

**Garry Johanson, Norman County Environmental Services:** Garry Johanson presented the final version of the updated Norman County Hazard Mitigation Plan and read a statement for the City to sign which confirmed that city officials had been engaged in updating and approving the Norman County Hazard Mitigation Plan.

**CONSENT AGENDA: MOTION:** S. Tommerdahl moved, seconded by M. Smart, to approve the Minutes from the regularly scheduled council meeting on May 22, 2013.

Ayes: Alm, Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: None.

*MOTION DECLARED PASSED*

**APPROVAL OF AGENDA: MOTION:** M. Alm moved, seconded by K. Kjersten, to approve the Agenda with the following additions: under Fire Department: 1. Steak Supper; under Park Update: 1. School Request; and under New Business: C. Fettig/Shorey Variance Request.

Ayes: Alm, Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: None.

*MOTION DECLARED PASSED*

Mayor Johannsen moved off of the agenda to New Business.

***Audrey Swenson – 2012 Audit Report:*** Audrey Swenson, Hoffman, Dale, & Swenson, PLLC, presented the audit report from the year ending 2012. Discussion took place on using savings accounts to pay off registered warrants at Northwestern Bank, the importance of setting budget and impressing among employees, and budgeting for both sides of expenditures and receipts. The Council will review the report and approve at the July 8, 2013 City Council Meeting.

Mayor Johannsen moved to Old Business.

# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**JUNE 10, 2013, 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

**PAGE 2 of 4 HENDRUM, MN**

***Refinancing TIF Bond:*** David Drown, David Drown & Associates, joined the meeting via phone. Discussion took place with David Drown; John Satrom, and Shawn Berron, Northwestern Bank, in regards to refinancing the TIF Bond. Discussion took place on the options available and also on how rates had increased since the City had initially inquired about refinancing the bond. Discussion continued on watching interest rates and if they drop to look at proceeding in refinancing the TIF bond.

Mayor Johannson moved back to the agenda.

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**CLERK-TREASURER’S REPORT:** ***2012 Year End Financial Report:*** Discussion took place on questions concerning the 2012 Year End Financial Report. The council agreed that they could not approve the report as presented. The mayor will go over the report with the treasurer and the council will revisit the report at the July meeting.

***Monthly Financial Report and Claims:*** N. Kjersten presented the monthly financial report and claims in the amount of $17,809.24.

**MOTION:** S. Tommerdahl moved, seconded by K. Kjersten, to approve the financial report and pay the claims in the amount of $17,809.24.

Ayes: Alm, Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: None.

*MOTION DECLARED PASSED*

**DIKE INFO:** Mayor Johannsen stated that the walk through on the Hendrum Flood Control Levee Project had taken place and that Zavoral will be mow and reseed the grass as necessary in the project.

**ENGINEER’S REPORT:** No report.

**MAYOR’S REPORT:** No report.

**MAINTENANCE REPORT:** ***Maintenance at the Lagoon:*** J. Johnson stated that he is working with Fargo Water and Clark’s Excavating and Septic Pumping to replace three pipes, used for discharging water, that are corroded at the lagoon.

Mayor Johannsen asked J. Johnson to place flags up for Flag Day and for the Fire Relief Association’s Steak Supper.

**FIRE DEPARTMENT:** ***Steak Supper:*** J. Johnson stated that the Fire Relief Association’s Steak Supper would be held on June 15, 2013.

**POLICE DEPARTMENT:** No report.

# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**JUNE 10, 2013 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

**PAGE 3 of 4 HENDRUM, MN**

**PARK UPDATE:** Mayor Johannsen stated that the school would be using the baseball diamond for practices every other week and would like the infield sprayed for weeds. J. Johnson stated that a request had been submitted to Sentence to Serve to help clean up the park and no response had been received back.

**OLD BUSINESS:** ***Zoning Ordinance/Outdoor Sales Lots:***No action taken – on agenda as a reminder.

***Nuisance Ordinance:***No action taken – on agenda as a reminder.

***Nuisance Violations:*** Discussion took place on nuisance violations and the Council advised N. Kjersten to send final warnings to clean up their property to those who were still in violation.

***Community Gardens:*** Discussion took place on if an area would be prepared and ready yet this year for residents to plant gardens. The mayor suggested instead of using the land in the Northeast corner of the levee project North of County Road 25 to instead consider placing the gardens on the vacant city lot located at 355 Haylett Street North as this property would have the ability for a water source; however, the lot at 355 Haylett Street North would have to be rezoned from residential to commercial. The council agreed that it was too late for this year but will continue looking into community gardens for next year.

**NEW BUSINESS: *Park Lease Agreement:*** Mayor Johannsen stated that it was time to renew the Park and Ball Diamond Lease with Norman County West School. Discussion took place on how the school would be using the park and ball diamond for summer rec programs throughout the summer.

**MOTION:** M. Smart moved, seconded by M. Alm, to sign the park lease agreement with Norman County West School for the 2013 season.

Ayes: Alm, Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: None.

*MOTION DECLARED PASSED*

***Fettig/Shorey Variance:*** Discussion took place on setting up a variance hearing, prior to the July council meeting, for the fence that Cody Fettig and Troy Shorey would like to place on the property line. N. Kjersten was waiting to get paperwork back from Fettig and Shorey.

**Other Business:** Discussion took place on cashing in the Storm Sewer CD at Northwestern Bank and using funds from the Sinking Fund Savings, as long as the funds were not restricted, to pay off the City’s registered warrants at Northwestern Bank.

# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**JUNE 10, 2013 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

**PAGE 4 of 4 HENDRUM, MN**

**MOTION:** M. Smart moved, seconded by K. Kjersten, to cash in the Storm Sewer CD and use funds from the Sinking Fund Savings at Northwestern Bank to pay off registered warrants at Northwestern Bank.

Ayes: Alm, Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: None.

*MOTION DECLARED PASSED*

**ANNOUNCEMENTS:**

June 15, 2013 – Fire Department’s Steak Supper

July 8, 2013 – Regularly Scheduled City Council Meeting

Having no further business, K. Kjersten moved, seconded by S. Tommerdahl to adjourn. Motion carried; the meeting adjourned at 10:05 P.M. The above minutes are unofficial until approved at the next regularly scheduled council meeting on July 8, 2013.

Respectfully Submitted,

Nicole R. Kjersten

City Clerk-Treasurer