

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

January 22, 2020

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:09 pm on January 22, 2020 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Michael Smart, Steve Jeffery and Curt Johannsen.

### CONSENT AGENDA

- a) December 16, 2019, EDA regular meeting minutes

*MOTION: S. Jeffery moved; seconded by M. Smart to approve the listed consent agenda item.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

- a) Add to Unfinished Business: E. Holiday Light Contest

*MOTION: M. Smart moved; seconded by S. Jeffery to approve the agenda with the listed addition.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.

- b) **SECRETARY/TREASURER:** The December financial report and January claims list totaling \$1,016.65 was presented for approval.

*MOTION: S. Jeffery moved; seconded by M. Smart to approve the financial report and payment of the following claim totaling \$1,016.65.*

Northern Fire Equipment	\$15.00
The Red River Promoter	\$100.00
Amazon.com	\$65.88
Curt Johannsen	\$34.88
Red River Valley Coop	\$361.20
Internal Revenue Service	\$130.08
Julin Law Office	\$222.65
City of Hendrum	\$86.96

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

## UNFINISHED BUSINESS

- A. **Dekko Foundation Grant:** No update.
- B. **304 Main Street East:** President Johannsen and Board Member Smart attended the REACH board meeting held in the Professional Building boardroom on Monday, January 20<sup>th</sup>, and presented the proposal to the board concerning: the one-year introductory rental rate of one dollar per month beginning when a contract is signed; the EDA agreeing to pay the city water and sewer; and REACH being responsible for all other utilities including heat, electricity, phone, internet and garbage. The REACH board toured 304 Main Street East. Also, 301 Main Street East was toured as another possible location for additional services. Some improvements to 304 Main Street East were discussed and can be finalized if and when the REACH board chooses to enter into a lease agreement with the EDA. President Johannsen also reviewed some of the services that REACH provides for the community with the EDA board. The EDA board agreed that working with REACH would be a great fit for the community.
- C. **Community Club:** No update.
- D. **Redevelopment Proposals:** The warranty deed has been mailed to Kjersten's to be signed and filed in order to complete the land transfer. There has been no further communication at this time concerning the possible land sale with Jossund's. President Johannsen had a conversation with the State agency that manages the redevelopment funding and was informed that there is almost no chance of approval for a request strictly for blight removal. The purpose of the funding is to rehabilitate several properties into something functional for the community, whether that is affordable housing units, or other development to create job growth. A successful request for funding would need to include a redevelopment plan. The general consensus was that there is a lack of available funds to pursue a redevelopment proposal at this time.
- E. **Holiday Light Contest:** The winners of the Holiday Light Contest were selected but have not been informed to date. One of the businesses has been contacted twice about purchasing gift certificates from them with no results. It was decided to purchase the remaining forty-five dollars in gift certificates from Nepstad Oil to be included as part of the prizes for the contest winners. The winners were as follows: 1<sup>st</sup> place: Brian & Debbie Borgen; 2<sup>nd</sup> place: Chad Reinhart & Teresa Tinsley; and 3<sup>rd</sup> place: Dave and Andrea Haug.

*MOTION: M. Smart moved; seconded by S. Jeffery to approve purchasing one each of the following: twenty dollar, fifteen dollar and ten dollar gift certificates from Nepstad Oil to be used as prizes for the Holiday Light Contest winners.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

**NEW BUSINESS:** There was no new business.

**ADJOURNMENT**

Having no further business, *M. Smart* moved; seconded by *S. Jeffery* to adjourn the meeting at 6:39 pm. The next regular board meeting will be at 6:00 pm on February 10, 2020, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer