

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

July 8, 2019

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:35 pm on July 8, 2019 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Steven Jeffery, Michael Smart, Stephanie Johnson (arrived at 6:45 pm) and Curt Johannsen.

CONSENT AGENDA

- a) June 10, 2019, EDA regular meeting minutes

MOTION: S. Jeffery moved; seconded by M. Smart to approve the listed consent agenda items.

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: M. Smart moved; seconded by S. Jeffery to approve the agenda as presented.

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** President Johannsen discussed a program that had been presented to the Norman County Commissioners. PACE (property-assessed clean energy financing) is a program that is newly available to businesses, farms, multi-family housing, nonprofits, and places of worship. PACE provides project financing that is repaid as a separate item on property tax assessments for a set period. In this way, PACE eliminates the burden of upfront costs by providing low-cost, long-term financing.
- b) **SECRETARY/TREASURER:** The June financial report and July claims list totaling \$448.22 was presented for approval.

MOTION: M. Smart moved; seconded by S. Jeffery to approve the financial report and payment of the following claims totaling \$448.22.

Red River Valley Coop Power	\$247.60
Karen Smart	\$95.50
City of Hendrum	\$86.96
Internal Revenue Service	\$12.24
Keri Plemmons	\$5.92

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. **Shock & Awe Grant:** No update.
- B. **304 Main Street East:** Board member Johnson provided information concerning different levels of advertising available on Facebook. She will need to see what is offered on the Facebook page to know the options available to the EDA. The board suggested meeting with Secretary-Treasurer Plemmons to view the Facebook administrator's page to review the options. A twenty to thirty dollar spending limit was recommended. Discussion also centered on setting the rental fee. No action was taken.

MOTION: M. Smart moved; seconded by S. Johnson to advertise the available space for rent on Facebook for thirty days.

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: aye; SMART: aye. MOTION PASSED.

- C. **Community Club:** No update.
- D. **Yard of the Month:** The Yard of the Month committee nominated Lori and Rodney Olson's property at 626 Southview Drive for the month of July.

MOTION: S. Jeffery moved; seconded by M. Smart to award July Yard of the Month to the property located at 626 Southview Drive.

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: aye; SMART: aye. MOTION PASSED.

NEW BUSINESS:

- A. **Norman County EDA:** The Norman County EDA is inviting local city boards, businesses and any other citizens that may be interested in attending the meeting scheduled for July 23rd at 6:00 pm at the Ada Event Center. There will be presentations from people the County EDA is currently working with concerning programs and opportunities available to be marketed in the area.

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *S. Johnson* to adjourn the meeting at 7:28 pm. The next regular board meeting will be at 6:30 pm on August 12, 2019, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer

