

# CITY OF HENDRUM

## Regular Council Meeting Minutes

April 9, 2018

### CALL TO ORDER

Mayor Johannsen called to order the regular meeting of the City of Hendrum council at 7:38 p.m. on April 9, 2018 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota. The Pledge of Allegiance was recited.

### ROLL CALL

The following council members were present: Paul Baukol, Curt Johannsen, and Michael Smart.

The following city personnel were present: Keri Plemmons, Clerk-Treasurer.

### CITIZENS FORUM

There were no members of the public attending the meeting.

### CONSENT AGENDA

- a) March 12, 2018 regular council meeting minutes
- b) April 2, 2018 special council meeting minutes
- c) March 2018 maintenance log

*MOTION: M. Smart moved; seconded by P. Baukol to approve the listed consent agenda items. ALM: absent; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

- a) Move New Business: A. May Beautification Month to Mayor's Report.
- b) Add to Old Business: F. Seasonal Help

*MOTION: M. Smart moved; seconded by P. Baukol to approve the agenda with the listed changes.*

*ALM: absent; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PUBLIC WORKS:** A small water leak was discovered at the connection to the water filter for the fire hall. The filter has been removed for the time being. The point of use water heater for the shop has been installed. The old exam table that was being stored in the back room of the shop has been removed and Maintenance Supervisor Sundblad would like to put up shelving to complete the reorganization of the back room. Mayor Johannsen provided quotes to review of several options for portable shelving.

*MOTION: M. Smart moved; seconded by P. Baukol to allow Maintenance Supervisor Sundblad to purchase portable shelving for the back room of the shop.*

*ALM: absent; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.*

- b) **CLERK-TREASURER:** The March financial report and April claims list totaling \$20,439.64 was presented for approval.

*MOTION: P. Baukol moved; seconded by M. Smart to approve the financial report and claims list as presented.*

*ALM: absent; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.*

- c) **MAYOR:** Mayor Johannsen proclaimed the month of May to be Beautification and Tree Planting Month. Clerk-Treasurer Plemmons has been instructed to include the proclamation in the spring newsletter and the original document will also be on file at the city clerk's office. The Hendrum EDA has requested to split the expense of purchasing two new barrel planters which would replace two aging barrel planters and the soil and flowers for planting the barrel pots on Main Street with the city. All money collected from the adopt-a-pot program will help defray the split expenses.

*MOTION: P. Baukol moved; seconded by M. Smart to approve splitting the expense for the barrel pots, flowers and soil with the Hendrum EDA.*

*ALM: absent; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.*

- d) **FIRE DEPARTMENT:**

**Joint Powers Agreement:** A meeting to finalize the joint powers agreement with the Perley-Lee Fire Department has been scheduled for April 12<sup>th</sup> at 7:00 pm.

**Township Contract:** Mayor Johannsen and Councilmember Smart met with the Hendrum Township Board to discuss the fire contract and increasing the financial support provided by the township. The contracted amount has remained unchanged for the last 18 years but expenses have increased during that time. The city is waiting to hear back from the Hendrum Township Board.

**Steak Supper Fundraiser:** This year's fundraiser had an incredible turnout and support from the community. A new thermal imaging camera has been ordered. There was enough support to purchase portable gear lockers which will allow the turnout gear to air out properly. A hose drying rack was also on the list but another fire department has an extra hose drying rack available for the Hendrum Fire Department.

## **UNFINISHED BUSINESS**

- a) **City Ordinance Violations:** Open files were discussed. No action taken.

- b) **MnDOT Hwy 75 Reconstruction Project:** The city is still waiting on expense estimates from MnDOT. After discussing easements with the Wild Rice Watershed District and how the payment of the easements will be worked into the portion of the project that is the city's financial responsibility, it was determined to enter into zero dollar easements for the properties owned by the city.

*MOTION: P. Baukol moved; seconded by M. Smart to approve entering into zero dollar easements with MnDOT for the properties owned by the city.*

*ALM: absent; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.*

- c) **Wellhead Protection:** No update.
- d) **Employee Evaluations:** Tabled until the May meeting.
- e) **Dangerous Dog:** A hearing was scheduled for April 5<sup>th</sup> at 5:00 pm in the board room per request of the dogs' owner. The requested hearing provided an opportunity for the dogs' owner to provide evidence to the hearing officer as to why the dogs do not merit the dangerous dog declaration. There was insufficient evidence to counter the declaration and the hearing officer has upheld the council's determination. The dogs' owner will have fourteen days to meet the requirements of owning a dangerous dog as determined by Minnesota Statutes or they will be confiscated.
- f) **Seasonal Help:** Kylie Wamstad notified the city that she would not be available to work full-time but will be available to work part-time.

## **NEW BUSINESS**

- b) **Tree Program:** The city has allocated funds to reimburse residents for one-half of the purchase price up to twenty dollars per tree for up to two trees per property.

*MOTION: P. Baukol moved; seconded by M. Smart to approve the 2018 Hendrum Tree Planting Program.*

*ALM: absent; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.*

- c) **Fiber Optic Installation Proposal:** Arvig is considering installing fiber optic line along Park Avenue and a portion of Herbert Street and is requesting approval for the possible project.

*MOTION: M. Smart moved; seconded by P. Baukol to approve the proposed fiber optic line installation.*

*ALM: absent; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.*

## **ADJOURNMENT**

M. Smart moved; seconded by P. Baukol to adjourn the meeting at 9:28 p.m. The next regular council meeting will be at 7:30 p.m. on May 14, 2018, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Clerk-Treasurer