

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

March 11, 2019

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:22 pm on March 11, 2019 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Curt Johannsen, Steven Jeffery, Michael Smart and Milton Alm.

CONSENT AGENDA

- a) February 11, 2019, EDA regular meeting minutes

MOTION: M. Alm moved; seconded by *S. Jeffery* to approve the listed consent agenda item.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: S. Jeffery moved; seconded by *M. Smart* to approve the agenda as presented.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The February financial report and March claims list totaling \$754.86 was presented for approval.

MOTION: M. Alm moved; seconded by *M. Smart* to approve the financial report and payment of the following claims totaling \$754.86.

Red River Valley Coop	\$379.11
Cintas	\$37.66
Menards	\$75.37
City of Hendrum	\$86.96
Sam's Club	\$145.76
Office Supplies Plus	\$30.00

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.

- b) **304 Main Street East:** Hannah Wilhelm has decided not to continue pursuing a daycare business at this time. The board discussed advertising the space as available to rent. There is still a strong interest in attempting to bring in a daycare business.

MOTION: *M. Smart* moved; seconded by *M. Alm* to advertise 304 Main Street East as available to rent in The Promoter for two months.

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- c) **Community Club:** No update.
- d) **Board Member Vacancy:** No update.
- e) **Demolition Quotes:** President Johannsen has contacted three separate contractors to provide estimates for demolition and removal of the blighted structure at 261 Herbert Street South. Estimates from Lyle Wilkens, Visser Trenching, and Roger Hennen were reviewed. The board agreed to request one or two more estimates to be reviewed at the April meeting before making a final decision. President Johannsen has also been assisting some private property owners in obtaining quotes for house demolition on their properties to be paid for by the owner, but completed as the same time as the City's house demolition.

NEW BUSINESS: There was no new business on the agenda.

ADJOURNMENT

MOTION: *M. Smart* moved; seconded by *S. Jeffery* to adjourn the meeting at 6:53 pm. The next regular board meeting will be at 6:30 pm on April 8, 2019, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer