# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**SEPTEMBER 9, 2013, 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

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**PRESENT:** C. Johannsen, M. Smart, S. Tommerdahl. Also present: N. Kjersten, Clerk-Treasurer. Absent: M. Alm, and K. Kjersten.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:30 P.M.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**CITIZENS’ FORUM:** None.

**CONSENT AGENDA: MOTION:** S. Tommerdahl moved, seconded by M. Smart, to approve the Minutes from the regularly scheduled council meeting on August 19, 2013.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

**APPROVAL OF AGENDA: MOTION:** M. Smart moved, seconded by

S. Tommerdahl, to approve the Agenda with the following additions: under New Business: C. Rask Donation, D. Utility Adjustment, and E. Diseased Elm Tree.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**CLERK-TREASURER’S REPORT:** ***Monthly Financial Report and Claims:*** N. Kjersten presented the monthly financial report and claims in the amount of $8,010.82.

**MOTION:** S. Tommerdahl moved, seconded by M. Smart, to approve the financial report and pay the claims in the amount of $8,010.82.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

***Six-Month Report:*** N. Kjersten stated she was waiting to hear back from the State Auditor in regards to some issues dealing with the accounting software.

**LEVEE IMPROVEMENT PROJECT:** No report.

**ENGINEER’S REPORT:** No report.

**MAYOR’S REPORT:** No report.

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**MAINTENANCE REPORT:** ***Survey:*** Discussion took place on how there has been complaints from residents on how KLA has placed a truck box on the South side of their property. Discussion continued on how the truck box appears to be in the alley and whether the survey KLA had done on their property was accurate; and whether the City should have the alleyway surveyed.

**MOTION:** M. Smart moved, seconded by S. Tommerdahl to table the survey of the alleyway, running from Quincy to the railroad right-of-way, until November.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

***Public Water:*** Discussion took place on the public water building and how it needs to be cleaned up and have some minor repair work done including putting in a ventilation turbine, painting, and replacing some old boards.

**MOTION:** S. Tommerdahl moved, seconded by M. Smart to purchase a turbine and make repairs to the public water building with a budget of $200.00.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

**FIRE DEPARTMENT:** ***Veteran’s Day Supper:*** M. Smart stated that the Fire Department is going to put on a Veteran’s Day Supper and would like to have any funds raised go to Wounded Warrior.

**POLICE DEPARTMENT:** ***Tahoe:*** Discussion took place on another hail damage estimate that was received on the Tahoe and how the numbers were comparable to the other quote that was received.

**PARK UPDATE:** ***Restroom:*** M. Smart reported that the dry conditions caused a 1 ½ inch drop in the men’s room floor which possibly may have caused a bend in a sewer line therefore restricting the flow. Herman Clark, Clark’s Excavating and Septic Pumping, is going to run a camera in the line to check for damage to the sewer line.

**OLD BUSINESS:** ***Zoning Ordinance/Outdoor Sales Lots:***No action taken – on agenda as a reminder.

***Nuisance Ordinance:***No action taken – on agenda as a reminder.

***Nuisance Violations:*** Discussion took place on nuisance violations. Letters will be sent to those in violation of the City Ordinances.

***Community Cleanup Night:*** Discussion took place on tabling the landscaping in the corner of Highway 75 and Main Street W for community cleanup night and would instead trim the hedges on Main Street and the bushes around the Professional Building.

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***Tractor:*** Discussion took place on a tractor lease program that John Deere (RDO) has available to governmental entities. The program is a six-month tractor lease at a rate of $1.00 per hour up to 250 hours. After the 250 hours the rate goes to $30.00 per hour. Discussion took place on how many hours the City puts on a tractor in six months and how RDO will have a new tractor available at the end of each six-month lease. RDO will give the City a one-year notice if the tractor lease program would ever be discontinued.

**MOTION:** S. Tommerdahl moved, seconded by M. Smart to enter into a lease agreement with John Deere (RDO) for the tractor.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

**NEW BUSINESS: *Adopt Preliminary 2014 Budget/Certify Levy:*** Discussion took place on budget cuts.

**MOTION:** S. Tommerdahl moved, seconded by M. Smart to adopt Resolution #2013-08, with no increase to the Levy for 2014, with budget amounts as follows: General Fund: $99,871.00; Fire: $7,350.00; Police: $4,200.00; and Sinking Fund: $9,450.00; for a total gross levy of $120,871.00.

Voting Aye: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, Kjersten.

*RESOLUTION DECLARED ADOPTED.*

***Copier Agreement:*** Discussion took place on bids for a copier lease agreement. **MOTION:** S. Tommerdahl moved, seconded by M. Smart to enter a five-year lease agreement with Marco at $125.00 per month.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

***Utility Adjustment:*** The clerk reported that Pam Dukleth inquired about paying a garbage rate twice, once for the business and once for residential, even though she uses the same dumpster for both business and residential. Discussion took place.

**MOTION:** M. Smart moved, seconded by S. Tommerdahl to remove the $9.40 fee for garbage off of Dukleth’s residential water bill starting with the September billing.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

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***Diseased Elm Removal:*** M. Smart stated that there were two diseased Elm trees in town that needs to be removed.

**MOTION:** S. Tommerdahl moved, seconded by M. Smart to hire Carr’s Tree Service to remove the diseased Elm trees in town.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

**Other Business:** None.

**ANNOUNCEMENTS:**

October 14, 2013 – Regularly Scheduled City Council Meeting

Having no further business, S. Tommerdahl moved; seconded by M. Smart to adjourn. Motion carried; the meeting adjourned at 9:45 P.M. The above minutes are unofficial until approved at the next regularly scheduled council meeting on October 14, 2013.

Respectfully Submitted,

Nicole R. Kjersten

City Clerk-Treasurer