

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

August 8, 2022

### CALL TO ORDER

Vice-President Smart called to order the regular meeting of the Hendrum EDA at 6:45 pm on August 8, 2022 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Mick Alm and Mike Smart.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

### PUBLIC HEARING

Notice was given that a public hearing will be held on Monday, August 8, 2022, at 6:45 pm in the boardroom of the Professional Building located at 308 Main Street East, Hendrum, Minnesota to receive comments or questions regarding the application for conditional use permit filed by Curt and Audre Sorenson pursuant to Section 5, Subdivision 5, Ordinance No. 74: Planning & Zoning (Land Use) to operate a used car sales lot at 130 Park Avenue West, Hendrum, Minnesota. No members of the public were in attendance to give written or verbal commentary and no commentary was supplied to the city clerk prior to the hearing.

The Authority moved off the agenda to item B. under Unfinished Business. After completion of item B. under Unfinished Business, the Authority recessed the meeting at 6:48 pm.

*MOTION: M. Alm moved; seconded by M. Smart to recess the meeting until Monday, August 15, 2022, at 6:30 p.m.*

*ALM: aye; JOHANNSEN: absent; SMART: aye. MOTION PASSED.*

### CALL BACK TO ORDER

President Johannsen called the meeting of the Hendrum EDA back to order at 6:41 pm on August 15, 2022 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Mick Alm, Curt Johannsen, and Mike Smart.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

## CONSENT AGENDA

- a) July 11, 2022, EDA regular meeting minutes

*MOTION: M. Alm moved; seconded by M. Smart to approve the listed consent agenda item.*

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

## APPROVAL OF AGENDA

*MOTION: M. Smart moved; seconded by M. Alm to approve the agenda as presented.*

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

## REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.

- b) **SECRETARY/TREASURER:**

- A. Financial Report:** The July financial report and August claims list totaling \$989.65 were presented for approval.

*MOTION: M. Alm moved; seconded by M. Smart to approve the July financial report and payment of the following claims totaling \$989.65.*

Sam's Club	\$78.66
Karen Smart	\$308.47
Red River Valley Co-op	\$160.43
City of Hendrum	\$102.41
Heritage Publications	\$275.00
Internal Revenue Service	\$14.68
Norman County Index	\$50.00

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

## UNFINISHED BUSINESS

- A. Elementary School:** Mayor Johannsen will be reorganizing the "Save the Building" committee soon.

- B. Conditional Use Permit\_130 Park Ave W:** After the conclusion of the public hearing on August 8, 2022, the Authority approved forwarding a recommendation to the City Council to approve issuing a conditional use permit for 130 Park Ave West to operate a used car sales lot.

*MOTION: M. Alm moved; seconded by M. Smart to recommend to the City Council to approve the conditional use permit application for a used car sales lot at 130 Park Ave West.*

*ALM: aye; JOHANNSEN: absent; SMART: aye. MOTION PASSED.*

## **NEW BUSINESS:**

- A. Custodial Pay:** The board members approved increasing the Professional Building custodial wage to match the rate of pay for other part-time employees.

*MOTION: M. Smart* moved; seconded by *M. Alm* to increase the wage for Emily Plemmons to fifteen dollars per hour effective immediately.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- B. Coffee Cup Promotion:** President Johannsen discussed an article featuring a Fertile teenager's coffee cup promotion business. Mr. Johannsen would like to contact the business owner to discuss a coffee cup promoting Hendrum.

- C. Rental Space:** The salon space in the Professional Building is still empty and the Authority approved advertising in The Promoter until the end of the year.

*MOTION: M. Smart* moved; seconded by *M. Alm* to advertise the available salon space in The Promoter through December 2022.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

## **ADJOURNMENT**

Having no further business, *M. Alm* moved; seconded by *M. Smart* to adjourn the meeting at 6:51 pm. The next regular board meeting will be at 6:30 pm on September 12, 2022, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer