# REGULAR COUNCIL MEETING February 8, 2016

# CITY OF HENDRUM Professional Building Board Room:

#  308 Main St E, Hendrum, MN 56550

**COUNCIL PRESENT:** M. Alm, C. Johannsen, M. Smart and S. Tommerdahl **ABSENT:** P. Baukol

**CITY PERSONNEL**: C. Woeck, Maintenance Supervisor; and K. Plemmons, Clerk-Treasurer

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:35 p.m. following the EDA meeting.

**PLEDGE OF ALLEGIANCE**

**CITIZENS’ FORUM:** None.

**CONSENT AGENDA:**

*MOTION*:M. Alm moved; seconded by S. Tommerdahl to approve the minutes from the regularly scheduled meeting held on January 26, 2016 as presented.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: Baukol. *MOTION DECLARED PASSED.*

**APPROVAL OF AGENDA:**

*MOTION:*S. Tommerdahl moved; seconded by M. Alm to approve the agenda with the following additions: Police Department: b. Surplus Property; NEW BUSINESS: B. EDA Bylaws.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: Baukol. *MOTION DECLARED PASSED.*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**PUBLIC WORKS REPORT:** Discussion occurred over the cost to build a trailer versus purchasing an assembled trailer for the purpose of transporting mowers and other equipment between the city and park areas.

*MOTION:* M. Smart moved; seconded by S. Tommerdahl to approve purchasing either trailer parts for assembly or an assembled trailer per C. Woeck’s discretion.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: Baukol. *MOTION DECLARED PASSED.*

**CLERK/TREASURER’S REPORT:**

***Financial Report/Claims:*** K. Plemmons presented the financial report and claims in the amount of $68,177.86.

*MOTION:*S. Tommerdahl moved; seconded by M. Alm to approve the financial report and pay $68,177.86 in claims.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: Baukol. *MOTION DECLARED PASSED.*

**MAYOR’S REPORT:** No report.

FIRE DEPARTMENT: Discussion occurred over one property owner already receiving a reduced insurance rate due to the improved ISO rating within the Hendrum Fire Department district. Council also discussed the need to be proactive by residents contacting and informing their respective insurance agents.

POLICE DEPARTMENT:

*2016 Contract:* Mayor Johannsen discussed the proposed changes to the contract with the sheriff and is waiting to receive and review the revised contract.

*Surplus Property:* Discussion occurred over where to deposit the payment for the Tahoe.

*MOTION:* M. Smart moved; seconded by M. Alm to deposit the payment of $3,200.00 for the Tahoe in the investment account titled Tahoe Savings.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: Baukol. *MOTION DECLARED PASSED.*

UNFINISHED BUSINESS:

*Minnesota Basic Code:* Tabled.

*EDA Appointments:* Mayor Johannsen nominated Francisca Olson and Tony Guttormson to fill the vacancies on the EDA board.

*MOTION:* M. Alm moved; seconded by S. Tommerdahl to approve the mayor’s appointment of Francisca Olson and Tony Guttormson as board members of the Hendrum Economic Development Authority.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: Baukol. *MOTION DECLARED PASSED.*

NEW BUSINESS:

*Norman County Water Management Plan:* Norman County plans to update and revise the Norman County Comprehensive Local Water Management Plan and has invited the City of Hendrum to submit water management issues that they feel the plan should address. Discussion occurred over looking at retention as a flood solution, that all cities in Norman County have 100-year flood protection, and that the levees become certified.

*EDA Bylaws:* The EDA board has approved amending the EDA Bylaws to reducing the size of the board from a seven member board to a five member board and the amended Bylaws need final approval from the council.

*MOTION:* S. Tommerdahl moved; seconded by M. Smart to adopt the amended Hendrum Economic Development Authority Bylaws as submitted.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: Baukol. *MOTION DECLARED PASSED*

Having no further business, M. Smart moved; seconded by S. Tommerdahl to adjourn at 8:00 p.m. Motion carried. The above minutes are unofficial until approved at the next regularly scheduled council meeting on March 14, 2016.

Keri Plemmons, City Clerk-Treasurer